

MEMORANDUM OF ASSOCIATION FOR

AEE PITAI NGO



Fees Rs. 2500.00

[Registration Under Societies Registration Act, XXI Of 1860]

1. **Name of The Society:** AEE PITAI NGO

2. **The Address Of The Society:**

Subachani Road, Near Pine Wood Hospital, Tinsukia, P.O- Tinsukia,
P.S- Tinsukia, Pin-786125, Assam, India

3. **The Objectives For Which The Society Is Established Are :-**

- a) EDUCATION & LITERACY.
- b) Health.
- c) RURAL & SOCIAL DEVELOPMENT.
- d) AGRICULTURE.
- e) ENVIRONMENT & FOREST.
- f) TOURISM.
- g) SPORTS.
- h) LABOUR & EMPLOYMENT.

President - *Subis*
 President/Secretary
 AEE PITAI NGO
 TINSUKIA

Secretary - *Juidipe Saemh*
 President/Secretary
 AEE PITAI NGO
 TINSUKIA

BYE-LAWS with RULES REGULATIONS:



1. Name of The Society: AEE PITAI NGO

2. The Address Of The Society:

Subachani Road, Near Pine wood Hospital, Tinsukia, P.O- Tinsukia,
P.S- Tinsukia, Pin-786125, Assam, India

3. Area Of Operation :- Entire Assam.

4. Aims & Objectives :-

a) Health :

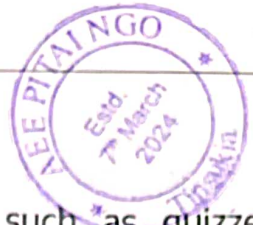
- To Help Handicapped or Physically Disabled People.
- To Help Below Poverty Level People so that they can have Food, Clothing and Livelihood for a Normal Living.
- To provide Services for physical handicapped or specially able class of people (To donate wheel chair, walking stand, clothes and food)
- To Provide Nursing Care to Patients.
- To Establish Health Camp and Blood Donation Camp.
- To promote gymnasium, Exercise hub and mind game for better mental, physical and emotional health.
- To provide gymnastic seasons by building gym community.
- To organize health check-up camp to provide health service to the community in the rural areas.
- To organize yoga programs and all others exercise training.
- Awareness camp of AIDS, HIV, and drugs & smoking addiction and its side-effects .
- To Establish and run operate Old Age Homes and to provide them medical assistance.

President -

Subir
President/Secretary
AEE PITAI NGO
TINSUKIA

Secretary -

Jyotip
President/Secretary
AEE PITAI NGO
TINSUKIA



b) EDUCATION & LITERACY:

- To arrange and organize educational festival such as quizzes, techno fest, competitions and coaching classes and placement mela etc.
- To aware community to utilize the benefits of educations to build a great nations.
- To undertake all types of project for the establishment and running or management of educational institutions such as school, college and library.
- To organize workshops, seminars and training programs for students, teachers, community leaders, youth, women and children's.
- To provide support and guidance to students from economically poor background through scholarships and sponsorship programs.

c) RURAL & SOCIAL DEVELOPMENT:

- To Encourage community to maintain and keep clean the roads and drain in the living society.
- To look after the development of roads, supply of pure drinking water, shelter and proper electrifications etc in the area.
- To promote farming and animal husbandry and provide agricultural machineries and training programs to farmers.
- To raise the families of identified target groups living below the poverty line through the development of sustainable opportunities for self-employment in the rural sector.
- Developing the infrastructure of the rural areas which included connecting roads, schools, and hospitals. To provide sustained wage employment to families belonging to the below poverty line.
- Poverty Alleviation Programmes aims to reduce the rate of poverty in the country by providing proper access to food, monetary help, and basic essentials to households and families belonging to below the poverty line threshold.
- To take up rural development activities in the rural areas such as Sanitation, Housing, Poverty alleviation programs, Environment, Old Age Homes, Orphanages etc.

Sudip Das
 President - President/Secretary
 AEE PITAI NGO
 TINSUKIA

Secretary - *Judip Das*
 President/Secretary
 AEE PITAI NGO
 TINSUKIA



- To provide research, training, practice, capacity building, standard setting, advocacy, rating, monitoring, recognition and related support in the field of Corporate Social Responsibility.
- To provide a neutral and credible platform to all people for mutual economical development to foster sustainable growth.
- To facilitate exchange of experiences and ideas between various entities NGOs for developing a framework for strengthening of Social Responsibility indicatives.
- To facilitate assistance directly or indirectly for activities which seek to promote Social responsibility practices for Social Development.
- To establish and deepen links with the organizations in various parts of the world which promote Social Responsibility practices for exchange of ideas and for collaborative actions and Programmers.
- To collaborate and to support, directly or indirectly, the initiative of any individual, group, organization or institution in promoting good practices in Social Responsibility for Social Development.
- To establish a database of credible implementing outfits with whom the corporate entities as well as the donor organizations can collaborate and work.
- To create Social Responsibility fund with contribution of Public Sector Units, Private sector and channelize the Social Responsibility fund for optimum utilization through a sustainable mechanism.
- To implement various Social Responsibility projects of state importance through credible implementing agencies or NGOs in that area.
- To conduct activities relating to such as- Public health in general but preventive health care and sanitation in particular. Promotion of employment enhancing vocation skills especially among youth Promotion of an ecosystem for enhancement of cognitive growth of pre-anganwadi for children. Contributions of funds to the technology incubators located within states. Such other activities relating to Social Responsibility and Social Development.

President -

Subis Saha

President/Secretary
AEE PITAI NGO
TINSUKIA

Secretary -

President/Secretary
AEE PITAI NGO
TINSUKIA

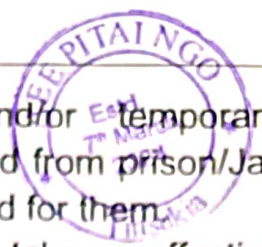
Indip Saha



- Other objects of general public utility- to provide facilities for the sole use of the public by making it available for public purposes, for example -a library, clinic, crèche or a community hall to be available for public use as training classes, seminars, discourses and other public functions for benefit of the community in general.to undertake any other activity incidental to the above activities but which are not inconsistent with the above objects.
- To create awareness among the poor masses to know about the social justice, attaining equality and to utilize the fundamental rights of the citizens and also fight for the legal aid and Para legal and also to develop a sense of National Integrity among the rural masses.
- To encourage to start joint farming societies, saving schemes and to mobilize the people to utilize the progressive policies of the government, non-governmental organizations and local resources to help them become self-reliant among themselves.
- To develop slum areas or refugee camps by mobilizing the communities and organizing them in to group for there are waste management, health, sanitation, housing and education in rural areas and urban municipal corporations.
- To provide basic legal knowledge and help in legal matters with a view to bring about social justice and equality to the poor and helpless.
- To participate in the affiliation, accreditation, examination and certification.
- To give, provide and/or render monetary and/or other help and assistance for the relief of persons and animals affected by natural and other calamities such as flood, fire, famine, cyclone earth quake, storm, accident, pestilence, drought, epidemic, unbearable cost of living and the like to give donations, subscriptions or contributions to institutions, establishments, centers or persons doing relief work on such occasion.

President
subin
 President/Secretary
 AEE PITAI NGO
 TINSUKIA

Secretary -
Yudip
 President/Secretary
 AEE PITAI NGO
 TINSUKIA



- To open and manage the permanent and/or temporary shelters/Ashram for the women who have returned from prison/Jail and the doors of all their relatives have been closed for them.
- To start various programs against child labor and take up effective but reasonable and lawful steps on this connection for the welfare of children.
- To provide services to the women, children and youths of the country for the actual moral social and legal rights.
- To educate the people and organize various kinds of awareness programs/activities regarding Consumer Protection Laws and Rights of the Public in this connection.
- To help the street children by providing them shelter, food and voluntary education.
- To organize stage plays, musical concerts, seminars and variety programs etc.
- To organize seminars, meetings, Press-Conference and other lawful gatherings from time to time.
- To accept donations, grants, presents, gifts and other offerings in the shape of moveable or immovable properties for the attainment of the aims and objects of the Society.
- To raise funds and create awareness in rural areas towards Women Menstrual Hygiene.
- To purchase/acquire the land and/or the building in the name of the Society.
- To hold and manage the assets and properties acquired/ inherited or purchased by the trust as may be necessary or appropriate for the achievement of the objectives of the Society.
- To erect, construct, alter maintain, sell, lease, mortgage, transfer, improve, develop, manage and control all or any part of the property or the building of the above society, necessary or convenient for the purpose of the attainment of the Aims and Objectives of the society.
- To publish souvenir and other publications in different languages and on different subjects for the attainment of Aims of Society.
- To assist and mutual collaborate the other associations, Trusts, and the various N.G.Os whose aims are same like this Society.
- To look into and promote the sector of Vegetation, organic farming, nutrition.

President-
Sankar Chandra

President/Secretary
AEE PITAI NGO
TINSUKIA

Secretary.

S. Yundip Chandra
President/Secretary
AEE PITAI NGO
TINSUKIA



- To arrange and organize Exhibitions, Training and Research programs on the subjects/matters relating to the villagers and people belonging to the Rural Areas of the country and also start different integrated village Development programs.

d) SPORTS:

- To arrange various games and sports like badminton, football, cricket, volleyball, carom, chess, hockey, basketball etc.
- To promote and encourage physical fitness, yoga, meditations and moral educations to the children, youth and women to develop good physical and mental health which will build a strong nations.
- To promote world class and indigenous games among the youth.
- To arrange all kinds of sports and games competition among youth.

e) LABOUR & EMPLOYMENT:

- Worker rights protection, social fairness, economic progress and industrial peacekeeping are among the goals of labour laws.
- To ensure minimum wage, guaranteed monetary benefits, due under law, to the workmen.
- To provide safe, healthy, and productive work environment and welfare to the workers.
- To ensure social security and service conditions of the workmen. To ensure abolition of child labour and bonded labour and rehabilitation to the affected child labourers.
- To receive Donations assistance from Govt. Non Govt. Organization, International Agencies, Banks (national and foreign), NRIs and any other legal entity or individual.

5) MEMBERSHIP –

a. Our NGO has below Qualification To Become a Members:-

Any positively motivated person irrespective of languages he speak, religion, caste, creed or sex is welcome to be a member as long as she/he willing to work for the realizations of objectives of the society.

b. Subscription, Donation Etc :-

Every member at the time of joining have to pay membership fee Rs.1000 (One Thousand Rupees) and as a subscription, yearly Rs. 5000 (Five Thousand Rupees) have to pay to the society to run the functionalities of the society.

President
President/Secretary
AEE PITAI NGO
TINSUKIA

Secretary
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c. Collection Of Fund:- The fund will be raised –

- Grants from the Government.
- Donations, subscriptions will be received from government and semi-government establishment, bank, private organizations and public.
- Admission fees and annual subscriptions from the members.



d. Control Of Fund:-

The fund of the society will be kept in accounts opened in the name of the society with any Nationalized Banks, and an Auditor will audit the account yearly to submit the report to the Registrars. The account will be operated jointly by the President and Secretary of the society.

6) PROCEDURE OF THE GENERAL MEETING:

- i) The general body meeting of the society will sit once in a year .the meeting will-
 - a) Approve annual budget.
 - b) Approve the policy and the future programs of the society.
 - c) Consider any business that has been included in the notice/objectives or may be brought forward by member of the general body with the permission of the president of the meeting.
- ii) The society will convene meeting as per approval of the executive committee or the president.
- iii) A notice to be issued ahead of one month of the scheduled date of the meeting specifying date, time , venue informing of the members with enclosing the agenda of the meeting to be discussed.
- iv) The meeting will be presided by the President of the society or in his absence by the Secretary of the society.
- v) The President may postpone or adjourn the meeting for a time being as may be thought feel subject to the provisions of the Rules and Regulations.

President

Subir Das

President/Secretary
AEE PITAI NGO
TINSUKIA

Secretary.

Jyotip Saha

President/Secretary
AEE PITAI NGO
TINSUKIA



7) QUORUM OF THE GENERAL MEETING :

Two third of the existing members will form quorum of the general meeting. If less than that, the quorum of the general meeting will not be accepted.

8) ELECTION PROCEDURE OF EXECUTIVE BODY :

The executive body will be constituted through democratic procedure amongst the members of the general meeting of the society. After the expiry of the stipulated period of 3 years, the general meeting of the society will elect a new Executive Body for another term.

9) SHORT DESCRIPTIONS OF EXECUTIVE BODY:

The Executive Body will consist of not less than 07 members and not more than 15 members. The Members of executive body will be elected from the general members of the society. There should be one President, one Secretary, one Treasure and other Members of the Executive Body. The Executive Body may appoint other office bearers when necessary.

10) THE TERM OF EXECUTIVE BODY:

The term Of Executive Body will be three (3) years, subject to increase or decrease in due purpose if felt required

11) PROCEDURE OF RE-ELECTION OF THE MEMBERS OF EXECUTIVE BODY:

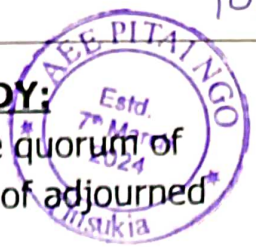
If necessary the re-election will be held according to the election procedure as mentioned. The Executive Body will be constituted through democratic procedure amongst the members of the general meeting of the society. After the expiry of the stipulated period of 3 years, the general meeting of the society will elect a new executive body for another term.

12) PROCEDURE OF THE MEETING OF EXECUTIVE BODY:

The executive body/committee meeting will be held at least once in every two months or so for smooth functioning and management of the society. The President will preside the meeting by a notice to be issued ahead of one month of the scheduled date of the meeting specifying date, time, venue informing of the members with enclosing the agenda of the meeting to be discussed.

President
subro
President /Secretary
AEE PITAI
TINSUKIA

Secretary
Yindip
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President /Secretary
AEE PITAI NGO
TINSUKIA



13) QUORUM OF THE MEETING OF THE EXECUTIVE BODY:

More than two third of the existing members will be form the quorum of the executive body meeting, but question of quorum in case of adjourned meeting does not arise.

14) EXPULSION OF UNDESIREABLE MEMBER :-

Any member who goes against the rules and regulation of the organization may be expelled from the organization.

15) AUDITOR:- A qualified Auditor will be appointed by the Executive Body who shall audit the accounts of the society at least once in a year and Annual Audit Report will be submitted to the Registrar of societies regularly.

16) LEGAL PROCEDURE:- According to the provision laid down in the section 6 of The Societies Registration Act-XX of 1860, the society may sue or may be sued in the name of the President and Secretary of the society.

17) DISSOLUTION:- If necessary, the society may be dissolved and the properties remained after dissolution may be handed over according to the provision laid down in the section 13 and 14 of The Societies Registration Act-XXI of 1860.

18) Certified to be the true copy of the Rules & Regulation of
AEE PITAI NGO.

Signature of three Executive Members:

1) President *Surbis...*
President/Secretary
AEE PITAI NGO
TINSUKIA

2) Secretary *Jyotip Saunak*
President/Secretary
AEE PITAI NGO
TINSUKIA

3) Treasure - Bikram Sainia